AGENDA

TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION
6:00 p.m.
Wednesday, September 14, 2011

Town Council Chambers
9291 Old Redwood Hwy, Bldg 400
Windsor, California

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Parks & Recreation Commission meeting, please contact the Commission's Recording Secretary at 838-5382. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Parks & Recreation Commission meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at http://www.ci.windsor.ca.us/media/media.aspx on day of meeting.

Parks and Recreation Commission Agenda and staff reports are available on the Town's website (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available.

B 343 – Documents related to Open Session Agendas: Any writings or documents provided to a majority of the Parks & Recreation Commission regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Parks and Recreation Department office located at 9291 Old Redwood Highway, Building 300, Suite D, Windsor, during normal business hours. Please contact the Parks and Recreation Commission recording secretary at (707) 838-5382 for further information concerning possible document distribution to a majority of the Commissioners after publication of this agenda.

If the supplemental materials are made available to the members of the Parks & Recreation Commission at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Please turn off all pagers, cellular phones and any other communication devices upon entering the Council Chambers.

1. CALL TO ORDER
Call to order a meeting of the Town of Windsor Parks and Recreation Commission.

2. COMMISSION ROLL CALL
Chair Cain, Vice Chair Torres, Commissioners Brown, Mitchell, Piscitello and Youth Commissioners Gobert and Steiger

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES
Approve the minutes of the meeting of August 10, 2011.

5. ANNOUNCEMENTS – Upcoming Town Events

6. CONFLICT OF INTEREST DECLARATION

7. CITIZEN PUBLIC APPEARANCE

Any citizen wishing to speak to the Commission on any item *not listed* on the agenda may do so at this time. Citizen Public Appearances are normally restricted to three (3) minutes in length unless the Chair specifically authorizes additional time. **Citizens wishing to address the Commission are NOT required to give their names or addresses.**

8. REGULAR CALENDAR

8.1 Non-profit Organization Presentation

Recommendation: Receive an informational presentation from Caryl Hartman, Director of Sonoma County Regional Parks.

8.2 Town Green Business Survey

Recommendation: Receive an informational presentation from Peter Jeffrey, a Windsor High School senior, on the results of a survey he conducted to determine the economic impact of the *Summer Nights on the Green* concerts upon Old Downtown Windsor businesses.

8.3 Review of the Town of Windsor's Summer Nights on the Green 2011

Recommendation: Receive a summary report from staff on the recently completed summer event, Summer Nights on the Green 2011. Make a recommendation to Town Council for Summer Nights on the Green 2012.

9. COMMISSIONERS' REPORTS

10. PARKS AND RECREATION DIRECTOR'S REPORT

11. FUTURE AGENDA ITEMS

- Recreation Program Informational Presentation - ongoing
- Non-profit Organization Presentation - ongoing
- Windsor Parks and Recreation Foundation presentation - October

12. ADJOURNMENT

Recommendation: By motion, adjourn to next meeting on October 12, 2011 at 6:00 p.m. at Windsor Town Hall, 9291 Old Redwood Highway, Building 400, Windsor.