RESOLUTION NO. 2923-12

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR AMENDING THE 2012-13 BUDGET (AMENDMENT 06-13) TO ADOPT A RESOLUTION TO AMEND THE WATER FUND AND WATER RECLAMATION FUND BUDGETS TO REFLECT STAFFING ADJUSTMENTS.

WHEREAS, the Town of Windsor reviewed and reevaluated the Fiscal Year 2012-13 adopted budget in view of vacated staff positions, and;

WHEREAS, the opportunity to reduce the Fiscal Year 2012-13 adopted budget exists while continuing to meet acceptable service levels.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Windsor approves amending the budget of the Water and Water Reclamation Funds to adjust the staffing resulting in a savings of $100,830 to the utility funds per the attached detailed worksheet.

PASSED, APPROVED AND ADOPTED this 16th day of May 2012 by the following vote:

AYES:	**COUNCILMEMBERS ALLEN, GOBLE, SALMON, SCHOLAR AND MAYOR FUDGE**
NOES:	**NONE**
ABSTAIN:	**NONE**
ABSENT:	**NONE**

Debora Fudge

DEBORA FUDGE, MAYOR

ATTEST:

Maria De La O

MARIA DE LA O, TOWN CLERK

Attachment: Exhibit A

TOWN OF WINDSOR							
ATTACHMENT TO RESOLUTION AMENDING BUDGET							
May 16, 2012							
			General Fund	RDA Capital Fund	RDA Housing Fund	Water Reclam Fund	Water Fund
			#010	#810	#820	#410	#440
	Account Number	Account Description	Dr (Cr)	Dr (Cr)	Dr (Cr)	Dr (Cr)	Dr (Cr)
Section I - Additions (Reductions)							
Records Management Specialist-TMO	010-10-00-0000-4110-000	Salaries	$ (10,750)				
(Position eliminated)	010-61-00-0000-4110-000	Salaries	$ (8,063)				
	010-62-00-0000-4110-000	Salaries	$ (8,063)				
	810-95-00-0000-4110-000	Salaries					
	820-95-00-0000-4110-000	Salaries					
	410-85-00-0000-4110-000	Salaries				$ (10,750)	
	440-85-00-0000-4110-000	Salaries					$ (10,750)
	010-10-00-0000-4150-000	Benefits	$ (3,991)				
	010-61-00-0000-4150-000	Benefits	$ (2,993)				
	010-62-00-0000-4150-000	Benefits	$ (2,993)				
	810-95-00-0000-4150-000	Benefits					
	820-95-00-0000-4150-000	Benefits					
	410-85-00-0000-4150-000	Benefits				$ (3,991)	
	440-85-00-0000-4150-000	Benefits					$ (3,991)
Senior Planner	010-61-00-0000-4110-000	Salaries	$ (83,222)				
	010-62-00-0000-4110-000	Salaries	$ (9,247)				
	010-61-00-0000-4150-000	Benefits	$ (27,389)				
	010-62-00-0000-4150-000	Benefits	$ (3,043)				
Senior Management Analyst-TMO	010-10-00-0000-4110-000	Salaries	$ (18,343)				
(Position eliminated)	010-62-00-0000-4110-000	Salaries					
	810-95-00-0000-4110-000	Salaries					
	820-95-00-0000-4110-000	Salaries					
	410-85-00-0000-4110-000	Salaries					
	440-85-00-0000-4110-000	Salaries					
	010-10-00-0000-4150-000	Benefits	$ (7,353)				
	010-62-00-0000-4150-000	Benefits					
	810-95-00-0000-4150-000	Benefits					
	820-95-00-0000-4150-000	Benefits					
	410-85-00-0000-4150-000	Benefits					
	440-85-00-0000-4150-000	Benefits					
HR Analyst	810-95-00-0000-4110-000	Salaries					
10% transfer to Water/Water Rec	820-95-00-0000-4110-000	Salaries					
	410-85-00-0000-4110-000	Salaries				$ 4,436	
	440-85-00-0000-4110-000	Salaries					$ 4,436
	810-95-00-0000-4150-000	Benefits					
	820-95-00-0000-4150-000	Benefits					
	410-85-00-0000-4150-000	Benefits				$ 1,433	
	440-85-00-0000-4150-000	Benefits					$ 1,433
Safety Specialist	010-63-00-0000-4110-000	Salaries	$ (11,793)				
(Leave Vacant)	410-82-00-0000-4110-000	Salaries				$ (23,586)	
	440-83-00-0000-4110-000	Salaries					$ (23,586)
	010-63-00-0000-4150-000	Benefits	$ (4,129)				
	410-82-00-0000-4150-000	Benefits				$ (8,258)	
	440-83-00-0000-4150-000	Benefits					$ (8,258)
RDA Capital Reallocations	810-95-00-0000-4110-000	Salaries		$ (287,569)			
	010-01-00-0000-4110-000	Salaries	$ 1,238				
	010-10-00-0000-4110-000	Salaries	$ 56,446				
	010-40-00-0000-4110-000	Salaries	$ 16,386				
	010-63-00-0000-4110-000	Salaries	$ 16,634				
	010-76-00-0000-4110-000	Salaries	$ 44,150				
	010-91-00-0000-4110-000	Salaries	$ 76,805				
	810-95-00-0000-4150-000	Benefits		$ (120,652)			
	010-01-00-0000-4150-000	Benefits	$ 3,298				
	010-10-00-0000-4150-000	Benefits	$ 20,903				
	010-40-00-0000-4150-000	Benefits	$ 6,335				
	010-63-00-0000-4150-000	Benefits	$ 5,668				
	010-76-00-0000-4150-000	Benefits	$ 19,249				
	010-91-00-0000-4150-000	Benefits	$ 35,196				
	810-95-00-0000-4250-000	Meetings/Conf/Training		$ (12,602)			
	010-01-00-0000-4250-000	Meetings/Conf/Training	$ 1,250				
	010-10-00-0000-4250-000	Meetings/Conf/Training	$ 1,552				
	810-95-00-0000-4260-000	Professional Development		$ (400)			
	010-10-00-0000-4260-000	Professional Development	$ 300				
	810-95-00-0000-4270-000	Subscriptions/Memberships		$ (7,166)			
	010-01-00-0000-4270-000	Subscriptions/Memberships	$ 1,770				
	010-10-00-0000-4270-000	Subscriptions/Memberships	$ 2,301				
	810-95-00-0000-4280-000	Legal		$ (13,000)			

TOWN OF WINDSOR							
ATTACHMENT TO RESOLUTION AMENDING BUDGET							
May 16, 2012							
			General Fund	RDA Capital Fund	RDA Housing Fund	Water Reclam Fund	Water Fund
			#010	#810	#820	#410	#440
	Account Number	Account Description	Dr (Cr)	Dr (Cr)	Dr (Cr)	Dr (Cr)	Dr (Cr)
	010-01-00-0000-4280-000	Legal	$ 2,500				
	010-10-00-0000-4280-000	Legal	$ 3,000				
	810-95-00-0000-4290-000	Legal Notices		$ (5,200)			
	010-10-00-0000-4290-000	Legal Notices	$ 200				
	810-95-00-0000-4355-000	Office Supplies		$ (250)			
	810-95-00-0000-4360-000	Postage		$ (350)			
	810-95-00-0000-4425-000	Computer Expense		$ (75)			
	010-10-00-0000-4425-000	Computer Expense	$ 75				
	810-95-00-0000-4435-000	Operational Expense		$ (2,035)			
	010-01-00-0000-4435-000	Operational Expense	$ 875				
		RDA Admin Allowable O/H		$ 12,117			
	810-95-00-0000-4450-000	Professional Services		$ (94,350)			
	010-01-00-0000-4450-000	Professional Services	$ 550				
	010-10-00-0000-4450-000	Professional Services	$ 100				
	810-95-00-0000-4461-000	Town Promotion/Special Events		$ (40,085)			
	010-10-00-0000-4461-000	Town Promotion/Special Events	$ 660				
	810-95-00-0000-4464-000	Election Expense		$ (2,600)			
	010-01-00-0000-4464-000	Election Expense	$ 2,600				
	810-95-00-0000-4486-000	Communication		$ (320)			
	010-01-00-0000-4486-000	Communication	$ 90				
	010-10-00-0000-4486-000	Communication	$ 230				
	810-95-00-0000-4540-000	Equipment Acquisition		$ (1,100)			
	810-95-25-0035-4510-000	Pueblo Viejo Park Improve					
	810-95-25-0036-4510-000	Sutton Park Improvements		$ (115,000)			
	810-95-25-0340-4510-000	Streetscape Improvement Program		$ (12,500)			
	810-95-25-0439-4510-000	Town Greem Loop Mixed Use Project		$ (75,000)			
	810-95-25-0377-4510-000	Wayfinding Signage		$ (50,000)			
	810-95-25-0435-4510-000	Windsor River Road Dvlp Project		$ (50,000)			
	810-95-25-0602-4510-000	ORH @ Lakewood Dr Bicycle Ped Impr					
	810-95-25-****-4520-000	New Library		$ (25,000)			
	810-95-25-****-4520-000	New Police Department Building		$ (25,000)			
	810-95-25-0383-4550-000	East Shiloh Land Assembly Project		$ (250,000)			
	810-95-25-0382-4510-000	Tenant Improvement Loans		$ (100,000)			
	810-95-00-0000-4983-000	Transfers Out		$ (23,349)			
RDA Housing Reallocations	820-95-00-0000-4110-000	Salaries			$ (113,324)		
	010-01-00-0000-4110-000	Salaries	$ 1,238				
	010-10-00-0000-4110-000	Salaries	$ 20,733				
	010-40-00-0000-4110-000	Salaries	$ 14,582				
	010-61-00-0000-4110-000	Salaries	$ 65,063				
	820-95-00-0000-4150-000	Benefits			$ (48,456)		
	010-01-00-0000-4150-000	Benefits	$ 3,298				
	010-10-00-0000-4150-000	Benefits	$ 7,734				
	010-40-00-0000-4150-000	Benefits	$ 5,719				
	010-61-00-0000-4150-000	Benefits	$ 27,438				
	820-95-00-0000-4250-000	Meetings/Conf/Training			$ (8,279)		
	010-01-00-0000-4250-000	Meetings/Conf/Training	$ 1,002				
	010-10-00-0000-4250-000	Meetings/Conf/Training	$ 1,250				
	820-95-00-0000-4260-000	Professional Development			$ (400)		
	010-10-00-0000-4260-000	Professional Development	$ 300				
	820-95-00-0000-4270-000	Subscriptions/Memberships			$ (5,530)		
	010-01-00-0000-4270-000	Subscriptions/Memberships	$ 1,770				
	010-10-00-0000-4270-000	Subscriptions/Memberships	$ 201				
	820-95-00-0000-4280-000	Legal			$ (29,500)		
	010-01-00-0000-4280-000	Legal	$ 2,500				
	010-10-00-0000-4280-000	Legal	$ 3,000				
	820-95-00-0000-4290-000	Legal Notices			$ (200)		
	010-10-00-0000-4290-000	Legal Notices	$ 200				
	820-95-00-0000-4355-000	Office Supplies			$ (250)		
	820-95-00-0000-4360-000	Postage			$ (100)		
	820-95-00-0000-4425-000	Computer Expense			$ (75)		
	010-10-00-0000-4425-000	Computer Expense	$ 75				
	820-95-00-0000-4435-000	Operational Expense			$ (6,325)		
	010-01-00-0000-4435-000	Operational Expense	$ 875				
		RDA Admin Allowable O/H			$ 12,116		
	820-95-00-0000-4450-000	Professional Services			$ (71,300)		
	010-01-00-0000-4450-000	Professional Services	$ 550				
	010-10-00-0000-4450-000	Professional Services	$ 100				
	820-95-00-0000-4464-000	Election Expense			$ (2,600)		
	010-01-00-0000-4464-000	Election Expense	$ 2,600				
	820-95-00-0000-4486-000	Communication			$ (320)		
	010-01-00-0000-4486-000	Communication	$ 90				
	010-10-00-0000-4486-000	Communication	$ 230				

TOWN OF WINDSOR							
ATTACHMENT TO RESOLUTION AMENDING BUDGET							
May 16, 2012							
			General Fund	RDA Capital Fund	RDA Housing Fund	Water Reclam Fund	Water Fund
			#010	#810	#820	#410	#440
	Account Number	Account Description	Dr (Cr)	Dr (Cr)	Dr (Cr)	Dr (Cr)	Dr (Cr)
	820-95-00-0000-4540-000	Equipment Acquisition			$ (1,100)		
	820-95-25-0408-4510-000	Affordable Housing Dvlp Program			$ (750,000)		
	820-95-25-0354-4510-000	Mortgage Credit Certificate Program			$ (4,000)		
Cover RDA Portion of Town-Sponsored Events	010-00-00-0000-3901-000	Summer Nights on the Green	$ 18,507				
with General Fund Dollars	010-00-00-0000-3901-000	Holiday Celebration	$ 3,201				
	010-00-00-0000-3901-000	Cinco de Mayo	$ 1,641				
Projected Increase in Property Tax Revenues	010-00-00-0000-3010-000	Property Tax Revenue	$ (157,000)				
due to RDA Redistribution							
Projected Increase in General Fund Revenues	010-00-00-0000-3120-000	Sales Tax Revenue	$ (59,400)				
	010-00-00-0000-3180-000	Transient Occupancy Tax Revenue	$ (88,600)				
Savings from Restructuring the Water	410-87-00-0000-4110-000					$ (19,398)	
Reclamation Divison							
Section II - Source of Funding							
General Fund	010-	Unappropriated Fund Balance	$ (2,114)				
RDA Capital Projects Fund	810-	Unappropriated Fund Balance		$(1,301,486)			
RDA Low Mod Housing Fund	820-	Unappropriated Fund Balance			$(1,029,643)		
Water Reclamation Fund	410-	Unappropriated Fund Balance				$ (60,114)	
Water Fund	440-	Unappropriated Fund Balance					$ (40,716)
To reduce various General Fund line appropriations to rebalance the			$ (2,114)				
General Fund budget, after absorbing remaining, unfunded, former							
redevelopment budget. Results in a $2,114 increase in the General Fund balance.							
To reduce operating, maintenance and capital project budgets of							
former redevelopment agency.					$(2,331,129)		
Impact of restructuring the Water Reclamation Division and salary/benefit savings generated from eliminating							
unfilled positions that were partially allocated to the Utilities. Positive impact to Utility Fund balances.							$ (100,830)