Performance Compliance – Certificate of Completion & Signatures

For projects with more than 2,500 square feet of total landscape area. *This document is to be submitted to the Town.*

A. Project Information

Submittal Date _____

Application Number _____

Project Address _____

Project Type* ☐ Residential ☐ Non-residential

Applicant Name _____

Applicant Email _____

Applicant Phone _____

Property Owner Name _____

Property Owner Email _____

Property Owner Phone _____

Water Supply Type ☐ Potable ☐ Recycled ☐ Other:_____

Water Supplier _____

Project Type** ☐ New Development ☐ Rehabilitated Landscaping

Total Landscape Area (sf) * † _____

Total Turf Area (sf) _____

Total Non-turf Planting Area (sf) _____

* Information required in an annual report to the State Department of Water Resources from the permitting agency.

** Refer to Windsor Water Code Section 12.3.905.a for distinction.

† Total landscape area equals all the irrigated planting areas, turf and water features and does not include the building footprint or hardscapes such as sidewalks, patios, parking lots or driveways.

Property Owner:

"I/we certify that I/we have received copies of all the documents within the Landscape Documentation Package and the Certificate of the Completion and that it is our responsibility to see that the project is maintained in accordance with the Landscape and Irrigation Maintenance Schedule."

Property Owner Date

B. Certificate of Installation

To be signed by the signer of the Landscape Design Plan or the Irrigation Design Plan or by the licensed landscape contractor

"I/we certify that based upon periodic site observations, the work has been completed in accordance with the ordinance and that the landscape planting and irrigation installation conform with the criteria and specifications of the approved Landscape Documentation Package. As-built drawings have been provided to document any major modifications of the approved Landscape Documentation Package. Significant changes made during construction comply with the ordinance."

Contractor/Professional Signature _____

Date _____

Print Name _____

License Number _____

C. Irrigation Audit Information

"I certify that the project site identified in Section A of this document has passed an irrigation audit. I conducted this audit according to the criteria of Section 12.3.900 of the Windsor Water Code and the criteria of the certifying body of my auditor certification."

Audit Date _____

Irrigation Auditor Name _____

Irrigation Auditor Signature _____

Irrigation Auditor Company _____

Irrigation Auditor Address _____

Irrigation Auditor Phone Number _____

Irrigation Auditor Email _____

Auditor Certified by:

- ☐ Irrigation Association – Certified Landscape & Irrigation Auditor (CLIA)
- ☐ EPA WaterSense program
- ☐ Other: _____

D. Landscape Inspection Information

"I certify that the project site identified in Section A of this document has passed a landscape inspection. The landscaping has been installed according to the criteria of Section 12.3.900 of the Windsor Water Code."

Landscape Inspection Date _____

Landscape Inspector Name _____

Landscape Inspector Signature _____

Landscape Inspector Company _____

Landscape Inspector Address _____

Landscape Inspector Phone Number _____

Landscape Inspector Email _____

E. Required Attachments

Applicant: The following items are to be provided WITH this Certificate of Completion for WELO to be deemed complete.

1.	Certificate of Completion
a.	Irrigation Schedule
b.	Landscape & Irrigation maintenance schedule
c.	Irrigation Audit report
d.	Soil Analysis Report if not previously submitted and provide documents that soil analysis recommendations were used to amend the planting soil, such as delivery tags and receipts for compost and mulch
e.	"As-builts" or record drawings, if changes were made to approved landscape documents