RESOLUTION NO. 4047-25

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR ESTABLISHING FIFTEEN-MINUTE, THREE-HOUR, AND TWENTY-FOUR HOURS PARKING RESTRICTIONS IN THE EMILY ROSE CIRCLE PARKING LOT (INTERMODAL TRANSIT FACILITY)

WHEREAS, in 2008 the Town Council adopted Ordinance No. 2008-239, which amended the Municipal Code in part to add Section 4-5-313 and authorized the creation of time-limited parking zones by Council resolution; and

WHEREAS, the Town Council adopted a Downtown Parking Management Study in 2020, which recommended time-limited parking to improve turnover and support business activity in the downtown core; and

WHEREAS, in 2023 the Town Council adopted Resolution 3876-23 establishing free three-hour and fifteen-minute parking in designated area of downtown Windsor; and

WHEREAS, the Emily Rose Circle parking lot—also known as the Windsor Intermodal Transit Facility—is jointly owned by the Town of Windsor and Sonoma County Transit and governed by the 2008 Intermodal Cooperative Agreement, which assigns parking enforcement authority to the Town; and

WHEREAS, the Windsor Intermodal Transit Facility was developed using federal transportation grants to support transit ridership and currently includes 97 public parking spaces, and

WHEREAS, the launch of SMART service to Windsor in June 2025 has significantly increased parking demand in the downtown area, particularly from commuters and long-term parkers, creating challenges for customers, employees, and visitors; and

WHEREAS, the proposed changes are supported by Sonoma County Transit, which submitted a letter of support for the new parking regulations; and

WHEREAS, the proposed time-limited parking and updated signage will allow the Windsor Police Department to enforce the parking restrictions through citation and towing, thereby deterring overnight storage and improving availability for short-term parkers and transit riders.

NOW, THEREFORE BE IT RESOLVED that the Town Council of the Town of Windsor hereby establishes the following parking regulations for the Emily Rose Circle parking lot:

1. Time-Limited Zones:
    - Three-hour time limit: Three (3) spaces located in the southwest corner of the lot nearest the Windsor Visitor Center shall be designated as three-hour parking, signed for exclusive use by the Windsor Visitor Center.

- Fifteen-Minute Time Limit: One (1) space located in the southwest corner of the lot nearest the Windsor Visitor Center shall be designated as three-hour parking, signed for exclusive use by the Windsor Visitor Center.
- Twenty-four-hour parking: The remaining ninety-three (93) public spaces located along the eastern edge of the parking lot and in the two center parking aisles shall be limited to a maximum of 24 consecutive hours.

2. Signage and Enforcement:
   - Appropriate signage shall be installed to clearly designate all parking time limits.
   - Enforcement of these time limits shall be conducted by the Windsor Police Department, pursuant to the authority granted in the Intermodal Cooperative Agreement and the Town's Municipal Code.
   - Vehicles parked in violation of the posted time limits may be subject to citation or towing.

PASSED, APPROVED AND ADOPTED this 17th day of September 2025, by the following vote:

AYES: **COUNCILMEMBERS LEEP, SALMON, VICE MAYOR POTTER AND MAYOR REYNOZA**
NOES: **NONE**
ABSTAIN: **NONE**
ABSENT: **COUNCILMEMBER WALL**

ROSA REYNOZA, MAYOR

IRENE CAMACHO-WERBY, TOWN CLERK