RESOLUTION NO. 4059-26

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR AMENDING THE MASTER FEE SCHEDULE TO ESTABLISH ADMINISTRATIVE PENALTIES FOR VIOLATIONS OF TITLE 3, CHAPTER 5, DISTURBING THE PEACE, OF THE TOWN OF WINDSOR MUNICIPAL CODE

WHEREAS, on January 21, 2026, the Town Council introduced, and on February 4, 2026, adopted an ordinance amending Title 3, Chapter 5 of the Town of Windsor Municipal Code to modernize and clarify regulations related to disturbing the peace, including enforcement mechanisms and administrative citation authority; and

WHEREAS, the amended ordinance establishes a progressive enforcement framework that begins with a warning and authorizes escalating administrative penalties for repeat violations within a defined time period; and

WHEREAS, consistent with the Municipal Code, administrative citation amounts are not set within the ordinance itself and must instead be adopted by resolution and incorporated into the Town's Master Fee Schedule; and

WHEREAS, establishing a clear and proportional penalty schedule supports voluntary compliance, enhances the Town's ability to address recurring disturbances, and ensures transparency and fairness in enforcement; and

WHEREAS, the Town Council desires to amend the Master Fee Schedule to include administrative penalties for violations of Title 3, Chapter 5, Disturbing the Peace, as set forth in Exhibit A to this resolution.

NOW, THEREFORE BE IT RESOLVED that the Town Council of the Town of Windsor hereby amends the Town of Windsor Master Fee Schedule to include the administrative penalties for disturbing the peace violations as shown in Exhibit A, attached hereto and incorporated by reference.

PASSED, APPROVED AND ADOPTED this 4th day of February 2026, by the following vote:

AYES:	**COUNCILMEMBERS LEEP, SALMON, VICE MAYOR POTTER AND MAYOR REYNOZA**
NOES:	**NONE**
ABSTAIN:	**COUNCILMEMBER WALL**
ABSENT:	**NONE**

ROSA REYNOZA, MAYOR

ATTEST:

IRENE CAMACHO-WERBY, TOWN CLERK

Attachments:

- **Exhibit A** – Town of Windsor Master Fee Schedule (Administrative Penalties for Title 3, Chapter 5)

EXHIBIT A

TOWN OF WINDSOR

Summary of Proposed Amendment of the Master Fee Schedule for FY 25/26

Department	Description	Proposed Fee	
II. Police			
Add	**Disturbing the Peace Violations**		
	First Verified Violation	Warning (no fine)	
	Second Violation (within 12 months)	$	150.00
	Third Violation (within 12 months)	$	300.00
	Fourth and Subsequent Violations (within 12 months)	$	500.00
	Nuisance Site Surchage (applies once a property is designated a nuisance site)	Additional $250.00 per citation	