**RESOLUTION NO. 4105-26**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR APPROVING A SOLID WASTE FRANCHISE AGREEMENT WITH SONOMA COUNTY RESOURCE RECOVERY, LLC, FOR THE RESIDENTIAL, MULTI-FAMILY, AND COMMERCIAL GARBAGE, RECYCLABLE MATERIALS, AND ORGANIC WASTE COLLECTION SERVICES FOR THE PERIOD OCTOBER 1, 2027, THROUGH SEPTEMBER 30, 2037, AND AUTHORIZING THE TOWN MANAGER TO EXECUTE IT ON BEHALF OF THE TOWN**

**WHEREAS,** the Town is in the final year of a ten-year collection service agreement with Sonoma County Resource Recovery, LLC, for the provision of residential and commercial solid waste, organic waste, and recyclable materials collection services; and

**WHEREAS,** the Town's Municipal Code requires solid waste service agreements to be competitively bid every ten years; and

**WHEREAS,** on August 6, 2025, Council formed and appointed Vice Mayor Potter and Councilmember Leep to the Town's Solid Waste Management Ad Hoc Committee (Ad Hoc) to set initial programming and service parameters and to outline how potential proposals and costs would be submitted within the Request for Proposal (RFP) process; and

**WHEREAS,** on September 25, 2025, the Town Manager and the Ad Hoc established and appointed a five-member Solid Waste Community Committee (Committee), with representatives from the multi-family sector, the commercial/business sector, the Windsor Unified School District, sustainability-focused community-based organizations, and residents-at-large, to provide community input; and

**WHEREAS,** a Town Evaluation Panel (Panel) was formed of five Town staff members with experience in contract administration, risk management, sustainability, and administration; and

**WHEREAS,** the Ad Hoc, Committee, worked with the Committee and the Panel (RFP Team) worked collaboratively to review community feedback, establish priorities, agree on a list of desired solid waste programs, draft the RFP guiding principles, and propose the evaluation criteria and scoring matrix to be used on submitted proposals; and

**WHEREAS,** the Town hosted two public community feedback and input meetings and circulated a digital survey to discuss and receive community input on the Town's waste management services and residential and commercial solid waste program components and desirable services changes or enhancements; and

**WHEREAS,** on February 18, 2026, the Council provided additional policy direction to staff and authorized the Town Manager to issue a Request for Proposals document; and

**WHEREAS,** on February 25, 2026, a mandatory pre-proposal meeting was held, which interested Proposers were required to attend, and by which date such Proposers were required to

submit a Communication Protocol Form in order to be considered eligible in the competitive RFP process; and

**WHEREAS,** on April 15, 2026, the Town was in receipt of three proposals; and

**WHEREAS,** the Town conducted interviews with the three proposers and completed site visits at the proposed transfer and material recovery facilities; and

**WHEREAS,** the Panel duly scored and ranked proposals in accordance with the Evaluation Criteria set by the Town Council which resulted in SCRR being the highest scorer and the highest ranked proposer; and

**WHEREAS,** the Town negotiated the terms and conditions of a final Agreement with SCRR that best meet the needs of the Town and fulfill the objectives set by the Town Council; and

**WHEREAS,** the Panel and the Town Manager recommend entering into a Solid Waste Management Franchise Agreement for Residential, Multi-Family, and Commercial Garbage, Recyclable Materials, and Organic Waste Collection Services with Sonoma County Resource Recovery, LLC.

**NOW, THEREFORE BE IT RESOLVED** that the Town Council of the Town of Windsor approves a Solid Waste Management Franchise Agreement with Sonoma County Resource Recovery, LLC, for the Residential and Commercial Garbage, Recyclable Materials, and Organic Waste Collection Services for the period October 1, 2027, through September 30, 2037, and authorizes the Town Manager to execute the agreement on behalf of the Town.

**PASSED, APPROVED AND ADOPTED this 5th day of August 2026, by the following vote:**

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| **AYES:** | **COUNCILMEMBERS LEEP, SALMON, WALL, VICE MAYOR POTTER AND MAYOR REYNOZA** |
| **NOES:** | **NONE** |
| **ABSTAIN:** | **NONE** |
| **ABSENT:** | **NONE** |

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**ROSA REYNOZA, MAYOR**

**ATTEST:**

**IRENE CAMACHO-WERBY, TOWN CLERK**